

18 March 2024


Dear Members & PMSA's licensee,



Professional CV Writing Workshop

11 April 2024 (Thursday)

Chartered Institute of Housing Asian Pacific Branch (CIHAPB) has organized a webinar as follows:

Date & Time	11 April 2024 (Thursday); 19:00 – 20:30
Venue	Webinar link
Content	A well-prepared CV can greatly aid students in aligning their skills and aspirations, giving them an advantageous head start when seeking their initial graduate job or internship. To facilitate students, CIHAPB Youth Affairs Committee has arranged a workshop dedicated to professional CV writing. Ms. Kay Cheng, an experienced recruiter specializing in the field of housing management and engineering, hailing from a reputable full-service recruitment agency will lead the session, sharing valuable insights and techniques for constructing an impressive CV. This endeavour ultimately enhances students' prospects of securing future employment opportunities.
Speaker	Ms. Kay Cheng (An Experienced Recruiter)
Programme	18:50 Registration 19:00 Start of the Webinar 20:15 Q&A Session 20:30 End of the Webinar
Language	Cantonese
Fees	CIH Member --- Free of Charge PMSA's licensee --- Free of Charge Non-Member --- HK\$50.00
Capacity	300 persons (Priority will be given to CIH Members, and a proportion of enrolments will be reserved to PMSA's licensees on a first-come, first-served basis.)
CPD	For CIH Member, 2 CPD units under "Personal Development" will be achieved.  This is an "Official" and "Non-Core" activity related to "Skill Development" under the CPD Scheme of the Property Management Services Authority. Holders of Property Management Practitioner Licence may receive a maximum of 1.5 CPD hours by participating in the activity.

www.cih.org.hk

Chartered Institute of Housing
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Learn with us. Improve with us. Influence with us.



INVESTOR IN PEOPLE

For enrolment, please sign up by filling out the E-form via the link <https://forms.gle/YCVV71DLfLD5CxMJ6> **on or before 5 April 2024** and send a crossed cheque made payable to “**CIH Asia International Limited**” to Chartered Institute of Housing Asian Pacific Branch, Units 2008-2010, Telford House, 16 Wang Hoi Road, Kowloon Bay, Kowloon, Hong Kong.

For further enquiries, please contact the CIHAPB Secretariat at (852) 2356 8680.

Chartered Institute of Housing Asian Pacific Branch

Remarks

- 1. Both successful and unsuccessful enrolments will be replied by email in-between and after the enrolment deadline. Successful enrolments will be confirmed **upon receipt of FULL PAYMENT**. You are welcome to contact the Secretariat at (852) 2356 8680 for checking your registration.*
- 2. Official receipt is available upon request.*
- 3. All received cheques of unsuccessful enrolment reservation will be shredded after enrolment deadline.*
- 4. Enrolment reservations are subject to the final decision of the organizer.*